

Important Things to Know about your Rental:

- Can I come in early to set up?

Answer: No early set up time is permitted. If you need set-up time, you will need to ADD it to your overall room reservation. The reserved time also includes any time you made need for clean-up.

- Can I have helium balloons for decoration?

Answer: NO... no helium balloons are permitted in the facility. This includes balloon arches, towers and pillars etc. If it flies or floats then it's not allowed.

NON-HELIUM BALLOONS ARE ALLOWED

- Is my deposit part of my reservation fee?

Answer: NO... the cleaning deposit is due at the time of your rental. It will be held during your rental and, if eligible, can be picked up as early as the next business day. (Monday thru Friday)

- Can I use Cash for my deposit?

Answer: NO... all cleaning deposits must be either a Check (with Drivers License), or a Money Order.

- Do I need to set up my own tables and chairs?

Answer: YES... renter is responsible for setting up and cleaning up any tables or chairs used for their rental. Staff will NOT assist in set up and teardown.

Renter's Name: _____

Staff Name: _____

Renter's Signature: _____

Date: _____

